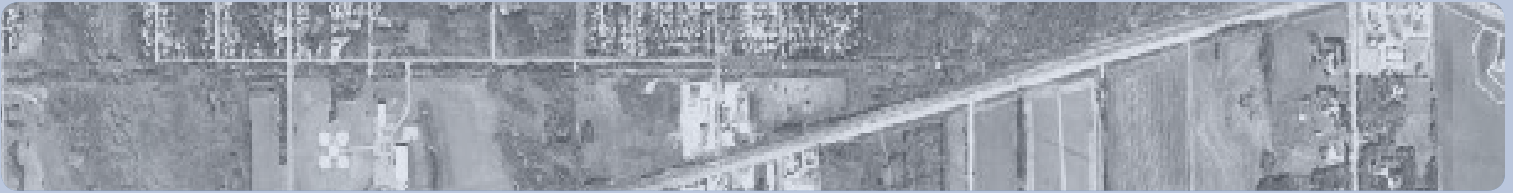


Subdivision Application

under The Planning Act C.C.S.M. c. P80



Before You Start

Meet with a planner at your local Community and Regional Planning office to discuss your proposed subdivision.



Application Requirements

a subdivision application form with all questions answered, and signed by the registered owner and applicant

a cheque or money order for \$475 payable to the Minister of Finance

a sketch of the proposed subdivision showing:

- existing and proposed lot lines
- lot dimensions and areas
- all permanent buildings and structures
- onsite wastewater management systems and distance to nearest existing and proposed lot lines
- well
- driveway(s)
- existing utilities
- existing tree line and edge of field
- waterbodies

Status of Title(s) for all land to be included in the subdivision from The Property Registry at 204-945-2042. Status of Title(s) cannot be more than 30 days old.

Refer to the *Guide to Subdivision in Manitoba* for more details on application and sketch requirements.



Submission

Mail or drop off the completed application form, the required application fee, sketch, titles, and any supporting documents to your local Community and Regional Planning office.

Your application will be considered incomplete and returned if any of the above requirements outlined in Section B are missing.

Refund Policy: The application fee will only be refunded if the application has not been circulated to reviewing agencies.



1 Registered Owner(s) Applicant

Name(s): _____

Name(s): _____

Address: _____

Address: _____

City/Town/Village: _____

City/Town/Village: _____

Province: _____

Province: _____

Postal Code: _____

Postal Code: _____

Email: _____

Email: _____

Phone (daytime): _____

Phone (daytime): _____

Cell Phone: _____

Cell Phone: _____

2 Declaration

I, _____ hereby certify that I
am the registered owner of the land proposed for subdivision
OR
am authorized to act as the registered owner

and I hereby affirm that all statements contained within this application are complete and true, and I make this declaration conscientiously believing it to be true.

Registered Owner(s) signature: _____

Date: _____

Applicant signature: _____

Date: _____

3 Lawyer Contact Information (if applicable)

Name: _____

Firm: _____

Address: _____

Your File No.: _____

City/Town/Village: _____

Province: _____ Postal Code: _____

Email: _____

Phone: _____

4 Land to be Subdivided

Municipality: _____ Civic Address (if any): _____

Lot or Parcel No.: _____ Block No.: _____ Plan No.: _____

Part of NW NE 1/4 of Section _____ Township _____ Range _____ East West
SW SE of the Principal Meridian

OR

River Lot No.: _____ Parish or Settlement: _____

5 Existing Land Use

a. Has this land been subdivided before? yes no

b. What is the land currently used for? (check all that apply)

agriculture

i. Is there a livestock operation? yes no

Type of livestock: _____ Number of animal units or animals: _____

Distance to nearest property boundary: _____

ii. Is there a manure storage facility? yes no

Distance to nearest property boundary: _____

A manure storage facility means a structure, earthen storage facility, molehill, tank or other facility for storing or treating manure.

commercial

industrial

other (ex: woodland) _____

residential (including cottages)

single family

multiple family

Describe current land use in detail: _____

c. Are there existing buildings on this land? yes no

Tip: Show the location and type of all permanent buildings and onsite wastewater management systems. Show the distances to the closest new property boundary on the required sketch.

6 Proposed Land Use

a. Is this a multi-phase development? yes no

 If yes, how many phases? _____

Is this a multi-lot development? yes no

 If yes, how many lots? _____

b. What is the intended use of the proposed lot(s)? (Check all that apply)

 agriculture

 commercial

 industrial

 other _____

 residential

 single family

 multiple family

Describe the proposed land use in more detail: _____

c. Are there existing buildings on the proposed lot(s)? yes no

d. Describe the proposed lot(s). (Check all that apply)

 wooded/treed

 low/swampy

 cultivated

 pasture

 hilly

 level/flat

 near a waterbody (ex: lake, river, creek)

Describe the physical nature in more detail: _____

e. Within 1.6 kilometres (1 mile) of the proposed lot(s) is there any of the following?
(Check all that apply)

 livestock operations

 If nearby, what is the type, approximate size and distance? _____

 gravel pit or quarry

 historic site or structure

 pipeline

 airport

 sewage lagoon

 waste disposal ground (active or inactive)

7 Flooding and Drainage

- a. Has any part of this land been flooded? yes no don't know
 If yes, describe in more detail. _____

- b. How will the proposed lot(s) be drained?
 natural storm sewer
 ditches curb and gutter
- c. Is a new private drainage works proposed? yes no
- d. Do you have a water rights licence? yes no
 If yes, date issued: _____

The Water Rights Act requires a person to obtain a valid licence to control water or construct, establish, or maintain any water control works. Water control works are defined as any dike, dam, drain, drainage, culvert, etc. that temporarily or permanently alters or may alter the flow or level of water.

8 Sewer and Water Supply

Indicate in the table the type of sewage disposal and water supply that is existing for any current structures and proposed for the new lot(s) shown on the sketch attached to your subdivision application.

Sewage Disposal	Existing Lot(s)	Proposed Lot(s)
municipal sewer		
holding tank		
septic field		
ejector		
other (please specify)		

Water Supply	Existing Lot(s)	Proposed Lot(s)
pipled water		
shared well (indicate number of connections)		
individual well		
cistern		
other (please specify)		

For details on water supplies, refer to the *Guide to Subdivision in Manitoba* available online.

9 Utilities

- Electrical power is: existing proposed not required not available
- Natural gas is: existing proposed not required not available
- Telephone service is: existing proposed not required not available

Utilities may still require an easement agreement for any existing facilities.

10 Access

a. Current access (ex: driveway, lane) to the lot is by (and check all that apply):

- municipal road
- provincial road # _____
- provincial trunk highway # _____
- no access

Show existing and proposed driveways on the required sketch.

b. Will the lot(s) require a new driveway? yes no

If yes, new access to the lot will be by:

- municipal road
- provincial road # _____
- provincial trunk highway # _____
- no access

c. Will the driveway be shared? yes no

d. Will a new public road be created? yes no

11 Reason for Application and Other Comments

Indicate the reason for making this application and provide any other information you think may be helpful.
