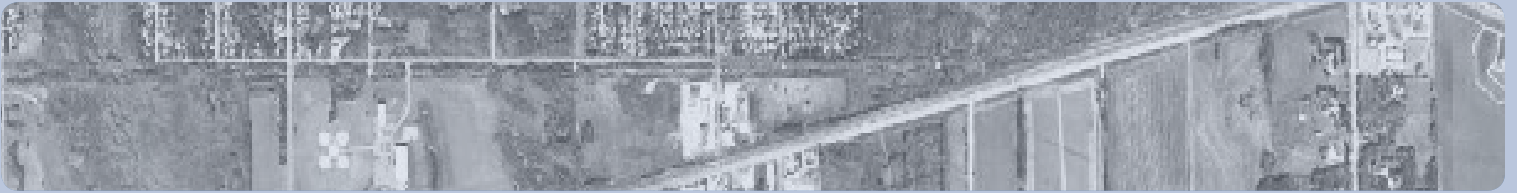


# Subdivision Application

under The Planning Act C.C.S.M. c. P80



## Before You Start

Meet with a planner at your local Community and Regional Planning office to discuss your proposed subdivision.



## Application Requirements

a subdivision application form with all questions answered, and signed by the registered owner and applicant

a cheque or money order for \$475 payable to the Minister of Finance

a sketch of the proposed subdivision showing:

- existing and proposed lot lines
- lot dimensions and areas
- all permanent buildings and structures
- onsite wastewater management systems and distance to nearest existing and proposed lot lines
- well
- driveway(s)
- existing utilities
- existing tree line and edge of field
- waterbodies

Status of Title(s) for all land to be included in the subdivision from The Property Registry at 204-945-2042. Status of Title(s) cannot be more than 30 days old.

Refer to the *Guide to Subdivision in Manitoba* for more details on application and sketch requirements.



## Submission

Mail or drop off the completed application form, the required application fee, sketch, titles, and any supporting documents to your local Community and Regional Planning office.

Your application will be considered incomplete and returned if any of the above requirements outlined in Section B are missing.

**Refund Policy:** The application fee will only be refunded if the application has not been circulated to reviewing agencies.



# 1 Registered Owner(s) Applicant

Name(s): \_\_\_\_\_

Name(s): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City/Town/Village: \_\_\_\_\_

City/Town/Village: \_\_\_\_\_

Province: \_\_\_\_\_

Province: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Email: \_\_\_\_\_

Email: \_\_\_\_\_

Phone (daytime): \_\_\_\_\_

Phone (daytime): \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

# 2 Declaration

I, \_\_\_\_\_ hereby certify that I  
am the registered owner of the land proposed for subdivision  
**OR**  
am authorized to act as the registered owner

and I hereby affirm that all statements contained within this application are complete and true, and I make this declaration conscientiously believing it to be true.

Registered Owner(s) signature: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_

Applicant signature: \_\_\_\_\_

Date: \_\_\_\_\_

# 3 Lawyer Contact Information (if applicable)

Name: \_\_\_\_\_

Firm: \_\_\_\_\_

Address: \_\_\_\_\_

Your File No.: \_\_\_\_\_

City/Town/Village: \_\_\_\_\_

Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_



# 6 Proposed Land Use

a. Is this a multi-phase development?                      yes                      no

    If yes, how many phases? \_\_\_\_\_

Is this a multi-lot development?                      yes                      no

    If yes, how many lots? \_\_\_\_\_

b. What is the intended use of the proposed lot(s)? (Check all that apply)

    agriculture

    commercial

    industrial

    other \_\_\_\_\_

    residential

        single family

        multiple family

Describe the proposed land use in more detail: \_\_\_\_\_

\_\_\_\_\_

c. Are there existing buildings on the proposed lot(s)?                      yes                      no

d. Describe the proposed lot(s). (Check all that apply)

    wooded/treed

    low/swampy

    cultivated

    pasture

    hilly

    level/flat

    near a waterbody (ex: lake, river, creek)

Describe the physical nature in more detail: \_\_\_\_\_

\_\_\_\_\_

e. Within 1.6 kilometres (1 mile) of the proposed lot(s) is there any of the following?  
(Check all that apply)

    livestock operations

    If nearby, what is the type, approximate size and distance? \_\_\_\_\_

    gravel pit or quarry

    historic site or structure

    pipeline

    airport

    sewage lagoon

    waste disposal ground (active or inactive)

## 7 Flooding and Drainage

- a. Has any part of this land been flooded?      yes      no      don't know  
 If yes, describe in more detail. \_\_\_\_\_  
 \_\_\_\_\_
- b. How will the proposed lot(s) be drained?  
       natural                  storm sewer  
       ditches                curb and gutter
- c. Is a new private drainage works proposed?      yes      no
- d. Do you have a water rights licence?      yes      no  
 If yes, date issued: \_\_\_\_\_

The Water Rights Act requires a person to obtain a valid licence to control water or construct, establish, or maintain any water control works. Water control works are defined as any dike, dam, drain, drainage, culvert, etc. that temporarily or permanently alters or may alter the flow or level of water.

## 8 Sewer and Water Supply

Indicate in the table the type of sewage disposal and water supply that is existing for any current structures and proposed for the new lot(s) shown on the sketch attached to your subdivision application.

Sewage Disposal	Existing Lot(s)	Proposed Lot(s)
municipal sewer		
holding tank		
septic field		
ejector		
other (please specify)		

Water Supply	Existing Lot(s)	Proposed Lot(s)
pipled water		
shared well (indicate number of connections)		
individual well		
cistern		
other (please specify)		

For details on water supplies, refer to the *Guide to Subdivision in Manitoba* available online.

## 9 Utilities

- Electrical power is:      existing      proposed      not required      not available
- Natural gas is:      existing      proposed      not required      not available
- Telephone service is:      existing      proposed      not required      not available

Utilities may still require an easement agreement for any existing facilities.

# 10 Access

a. Current access (ex: driveway, lane) to the lot is by (and check all that apply):

- municipal road
- provincial road # \_\_\_\_\_
- provincial trunk highway # \_\_\_\_\_
- no access

Show existing and proposed driveways on the required sketch.

b. Will the lot(s) require a new driveway?                    yes                    no

    If yes, new access to the lot will be by:

- municipal road
- provincial road # \_\_\_\_\_
- provincial trunk highway # \_\_\_\_\_
- no access

c. Will the driveway be shared?                                yes                    no

d. Will a new public road be created?                        yes                    no

# 11 Reason for Application and Other Comments

Indicate the reason for making this application and provide any other information you think may be helpful.

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---